



Oxfordshire County Council
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Meera Spillett
Director for Children, Young
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This matter is being dealt with by
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Dear Colleague

RE: Tracking 16-19 Year Olds Not in Education, Employment or Training (NEET)

You and your organisation are invited to take part in a three month trial of the enclosed Connexions Tracking Form. The trial is taking place in the Cherwell area and if it is successful will be rolled out countywide from September 2010.

As you will be aware, the recent economic downturn has hit young people particularly hard and we are working hard to increase the number of opportunities and supporting young people into those vacancies. Oxfordshire County Council have almost all young people's names but we sometimes find it difficult to track what young people are doing. For example, someone may be registered as attending college, but if they drop out, they wouldn't always come back to us and tell us. This means they are not getting the targeted information, advice and guidance that we can offer.

The purpose of the new tracking form is for you, as professionals outside of Integrated Youth Support (which includes Connexions), to let us know if you come across a young person who is not in education, employment or training so that we can update our records, and more importantly offer support and guidance to those we are not currently reaching.

Connexions are co-ordinating this Trial Tracking Form, which can be downloaded from <http://www.spired.com/connexions/staff/tracking.htm>

Please can you include it in any packs that you take out on visits and share it amongst your teams? The form is designed to be completed with the young person and then returned to either Banbury or Bicester Connexions Centre. If you complete a Tracking Form with a young person and would like to make an appointment for them to talk to a Connexions Advisor, please encourage them to do this as part of your appointment. Contact details are on the bottom of the form and on our website.



INVESTOR IN PEOPLE



The Connexions Service offers information, advice and guidance to all young people up to the age of 19 and up to 25 if they have special needs. Connexions Advisors support young people with education, careers, housing, relationships, health and leisure activities. We enclose some information about the Connexions Service, but if you need any further information about the support we offer – either in general or in relation to a specific young person, please do contact your nearest Connexions centre to discuss.

This trial is truly multi-agency. We would like all Cherwell based front line staff with any contact with young people and their families to get involved and have been working closely with Alison Davies at Cherwell District Council to get this pilot up and running. If you have any questions about the trial please contact Alison (01295 221580; alison.davies@cherwell-dc.gov.uk) or myself who will be happy to help. We hope that your efforts will have an impact on the number of young people accessing Connexions and other services – especially those hard to reach young people who do not currently get the support they are entitled to.

Thank you in advance for your help with this pilot.

Yours faithfully

Emily Newson

Emily Newson
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Integrated Youth Support Service